

REGISTRATION CHECKLIST



HOLYOKE
COMMUNITY
COLLEGE

-  **Apply for Admission to HCC!** Create an account at www.hcc.edu/apply. Complete and submit your application. A decision letter or acceptance packet will be sent to you in the mail. Follow the steps sent to the email address you provided.
-  **Apply for Financial Aid.** Create an FSA ID at <https://fsaid.ed.gov>. Next, go to www.fafsa.gov to submit your financial aid application. HCC's school code is 002170. If you have already completed a FAFSA, please check on your application by logging in to Online Services at www.hcc.edu/myhcc.
-  **Take the Placement Test.** HCC uses the College Board Accuplacer test. Go to <https://accuplacer.collegeboard.org/students> for practice tests and study guides. To schedule your test, contact the Assessment Center at 413.552.2015 or email assessment@hcc.edu. This is also where you get your Student ID.
-  **Register for classes.** Meet with an advisor to develop your educational plan and schedule your classes. A career counselor can help you choose a major or provide career exploration. Walk into the Advising, Career & Transfer Center (ACT) or call 413.552.2722 to schedule your appointment.
-  **Log in to Email & Online Services** at www.hcc.edu/myhcc. HCC email is used for all communication. Online Services gives you access to e-billing and payment plans, financial aid status, financial aid consent to electronic communication, insurance waiver, registration, advising, DegreeWorks, grades, and student records. Be sure to check it regularly!
-  **Pay Tuition and Fees** by the deadline printed on your schedule or found here: www.hcc.edu/admission/paying-for-college/billing-and-refund. You can pay online by logging in to Online Services at www.hcc.edu/myhcc. All HCC bills are electronic. You will not receive a bill in the mail.
-  **Order your Textbooks** at www.hcc.edu/bookstore. Order early to ensure delivery prior to the start of the semester!
-  **Attend New Student Orientation.** New Student Orientation (NSO) provides you with information about the college that will help you make a successful transition. NSO is mandatory for all new students. For more information on NSO, go to www.hcc.edu/orientation.

NOTES

Admissions

Frost 221 | admissions@hcc.edu | 413.552.2321

Advising, Career & Transfer Center

ADVISING: Frost 273 | advisingcenter@hcc.edu | 413.552.2722

CAREER: Frost 273 | careercenter@hcc.edu | 413.552.2322

TRANSFER: Frost 273 | transfer@hcc.edu | 413.552.2138

Assessment Center

Frost 271 | assessment@hcc.edu | 413.552.2015

Bookstore

www.hcc.edu/bookstore | 413.552.2521

Financial Aid

Frost 201 | financialaid@hcc.edu | 413.552.2150

IT Helpdesk

Frost 109 | helpdesk@hcc.edu | 413.552.2075

New Student Orientation

Frost 234 | vleroy@hcc.edu | 413.552.2816

Student Accounts

Frost 201 | studentaccounts@hcc.edu | 413.552.2101

REGISTRATION
CHECKLIST



HOLYOKE
COMMUNITY
COLLEGE