



Holyoke Community College Traffic Rules and Regulations

TO: All Faculty, Staff & Students
FROM: Ralph Gould, Director of Public Safety
SUBJECT: Traffic Rules and Regulations

Traffic Rules and Regulations for Massachusetts Community Colleges, as adopted by the Massachusetts Higher Education Coordinating Council, are applicable at Holyoke Community College. Copies may be obtained in the Campus Police Department in E-Building, Room 214. The following is a summary of those rules and regulations. Specific authorization for towing and traffic enforcement is contained in 610 CMR 7.00.

REGISTRATION AND PARKING DECALS - Faculty, Staff and Students, both Day Division and Continuing Education Division are required to register their vehicles with the Campus Police Department and to maintain parking decals on their vehicles. Decals are to be placed on the inside (facing out) of the left upper corner of the rear driver's side window. If the vehicle has no rear window, the decal should be placed on the left upper corner of the driver's window. The registration is to be accomplished by the end of the first week of the school semester. A fine of five dollars (\$5.00) will be imposed for each offense for either failure to register a vehicle or failure to display a Holyoke Community College parking decal. When driving a vehicle, which does not display a campus decal, a temporary permit must be obtained before parking.

DESIGNATED AND CONTROLLED PARKING:

6:00 AM to 4:00 PM

Parking is allowed in lined areas only as follows:

FACULTY & STAFF: F, H, J, Lower J, E, K and L.
(In accordance with assigned parking decals.)
ADDITIONAL FACULTY & STAFF: A, B, C, M, N, O, P, Q and R.
(In accordance with assigned parking decals and overflow.)
STUDENTS' LOTS: A, B, C, D, M, N, O, P and Q.
HANDICAPPED PERSONS: G- LOT ~ BY PERMIT ONLY ~.
VISITORS: E, Upper-J, and designated areas only.

DESIGNATED AND CONTROLLED PARKING:

4:00 PM to 11:00 PM

Parking is allowed in lined areas only as follows:

FACULTY & STAFF: Lower-J, Upper-J AND G- LOT. (Except wheelchair areas)
STUDENTS LOTS: A, B, C, D, E, F, H, K, L, M, N, O, P and Q.
HANDICAPPED PERSONS: G-LOT ~ BY PERMIT ONLY ~.
VISITORS: E, Upper-J, and designated areas only.

NO PARKING ZONES - All areas not lined, signed or marked for parking are no parking zones. This includes the perimeter road, (Campus Road), access lanes and turnaround areas in parking areas, traffic circles, loading and unloading zones along west side of A Building, west side of Frost Building, roadway to Lower J lot, walkway to D Building, along grassed areas, lawns, fields and open areas.

OVERNIGHT PARKING - OVERNIGHT PARKING IS NOT PERMITTED ON THE CAMPUS WITHOUT PRIOR WRITTEN PERMISSION FROM THE CAMPUS POLICE DEPARTMENT.

(OVER)

FINES FOR NON-MOVING VIOLATIONS - The following fines are established and are payable to the Student Accounts Services Office located in Frost Building, Room 221.

GROUP A

FINE \$5.00

- Parking upon a sidewalk
- Parking in a crosswalk
- Parking within 10 feet of a fire hydrant
- Parking within an intersection
- Parking within a posted or marked fire lane
- Parking within a posted emergency vehicle lane
- Parking within a posted tow zone
- Parking so as to obstruct a building exit/entrance
- Parking in a controlled parking area without displaying a proper permit
- Parking within 20 feet of an intersection or alley
- Parking within a posted bus stop
- Double parking
- Parking in violation of snow removal regulations
- Parking in front of a street barricade
- Parking in front of a driveway
- Parking so as to block a gateway or field entrance
- Parking so as to impede the use of a platform scale
- Parking in a posted delivery or service zone
- Parking more than 12" from the curb
- Parking in an access lane
- Parking facing direction of flow of traffic
- Parking on lane not for vehicular traffic
- Parking all night in a prohibited area

Parking in any J lot

FINE \$10.00

Parking in any handicapped area

FINE \$25.00 AND TOW

Vehicles in handicapped area(s) are subject to immediate tow during the hours of 6:00 AM and 4:00 PM or \$25.00 fine and subject to an additional \$30.00 fine in lieu of tow during the hours of 4:00 PM and 11:00 PM.

Vehicles parked illegally in any faculty or staff parking lot or any other controlled area on campus are subject to immediate tow. In addition, the owner of any vehicle which is illegally parked on campus after 4:00 PM, shall not be subject to tow but shall be subject to an additional penalty in lieu of towing.

STUDENTS WITHOUT THE PROPER PERMITS, MAY NOT PARK IN G, UPPER -J, LOWER- J, OR MINI-J.

STUDENTS MAY NOT PARK IN THE VISITORS LOT AT ANY TIME.

VIOLATION TOWING - All towing resulting from parking violations will be done at the owner's expense.

SPEED LIMIT - 20 miles per hour on any campus roadway, and 10 miles per hour in any parking lot. Speeds greater than this shall be deemed unreasonable, except as otherwise posted, and for vehicles engaged in emergency work.

MOVING VIOLATIONS - Citations will be issued in accordance with the General Laws of the Commonwealth of Massachusetts.

SUMMER PARKING - Traffic Rules & Regulations are enforced all year, including the summer months. The Director of Public Safety makes temporary parking assignments. All persons issued a temporary assignment must properly display a permit on their vehicle.

Revised: March 01, 2006