

**HOLYOKE COMMUNITY COLLEGE
BOARD OF TRUSTEES**

Tuesday, January 25, 2022 – 8:00 a.m. - 9:30 a.m.

Join Zoom Meeting: <https://hcc-edu.zoom.us/j/92930036638>

Meeting ID: 929 3003 6638 Passcode: 782494
One tap mobile: +19292056099,,92930036638#,,,,*782494# US (New York)

AGENDA

- Call to Order
- Roll Call
- Consent Agenda
 - Consideration of Minutes for Board of Trustees Meeting of November 23, 2021 (separate attachment)
 - Report of Personnel Actions dated January 25, 2022
 - To approve personnel actions
 - To empower the President of the College to approve all personal actions prior to the next meeting
 - Committee Reports
 - Advocacy
 - Audit and Finance
 - By-Laws and Governance
 - Equity
 - Nominating (MOTION)
 - Presidential Evaluation Committee
 - Strategic Planning
- Report of the Chair
- President's Report
 - Transfer Presentation
 - Shared Governance Update
 - Campaign Presentation
 - COVID Vaccine Requirement Update
 - Other Updates
- Upcoming Events
 - Spring Semester Began yesterday – Monday, January 24, 2022
 - Equity Training Series – EAB Anti and Systemic Racism – Tuesday, February 15, 2022
 - Equity Training Series – Micro-aggressions and Implicit Bias – Tuesday, March 1, 2022
 - Commencement Class of 2022 – June 4, 2022 at 10 am
- Adjournment

NEXT SCHEDULED MEETING – TUESDAY, February 22, 2022

**HOLYOKE COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT**

MEMORANDUM

TO: Board of Trustees
FROM: Dr. Christina Royal, President
DATE: January 25, 2022
SUBJECT: Personnel Updates

Non-Unit Professional Appointments

Name	Title/Area/Funding	Date of Hire
Brooke Adams	Director of Student Development/Student Affairs/Grant Funded	January 9, 2022
Rosita Nunez	Specialist for Academic Planning & Scheduling/Student Records/State funded	December 6, 2021
Evelyn Rivera-Riffenburg	Executive Director of Human Resources/State Funded	January 23, 2022

MCCC Unit Professional Appointments

Name	Title/Area/Funding	Date of Hire
Veronica Darmon	Community Outreach Counselor (Success Coach)/Student Development/Grant Funded	January 9, 2022
Derek Estrella	Academic Counselor/TRIO Student Support Services/Grant Funded	December 26, 2021
Alethea Melanson	Senior Staff Assistant-Western Mass CORE/SSBIL/Grant Funded	January 18, 2022
Tina Tartaglia	Special Program Coordinator/Health Sciences & Culinary Arts Division/Grant Funded	January 23, 2022

SUGGESTED MOTION: To approve the personnel actions listed above for the above Non-Unit Professional and MCCC Unit Professional staff.

COMMITTEE REPORTS

Advocacy

No Report.

Audit and Finance Committee

The Audit and Finance Committee has been focused on the stimulus funding we have received from the federal government under the American Rescue Plan, and how best to allocate this revenue to both students and the College.

We will also be conducting an RFP of the investment manager Common Fund over the next 90-180 days to determine if a change should be made in investment allocation based on our investment policy

By-Laws and Governance

The Bylaws and Governance Committee met on January 11th. The Committee discussed the the next steps in creating the Trustee Handbook, and evaluation of a trustee assessment tool that will be sent out to the entire Board.

Equity

The Equity Committee met on January 11th to continue its work on a Board Equity Statement. A member of the Education Advisory Board (EAB) joined the meeting and provided guidance additional samples of what other colleges have done for consideration.

Nominating

The Nominating Committee met to discuss the open position of Secretary. The Committee makes the following **motion**:

MOTION: The Nominating Committee recommends Trustee Eleanor Williams for the position of Secretary.

Presidential Evaluation

No Report.

Strategic Planning

The Strategic Planning Committee will be meeting in early February to receive an update on the Strategic Plan Refresh activities planned for the Spring Semester. An update from Kris Ricker Choleva will be provided to the Board at the February meeting.