

**HOLYOKE COMMUNITY COLLEGE
BOARD OF TRUSTEES
Bylaws & Governance Committee**

Minutes of November 20, 2020

MEMBERS PRESENT	Ivonne Vidal, Chair Robert W. Gilbert, Jr. Suzanne Parker
ALSO PRESENT	Karen Desjeans
CALLED TO ORDER	Chair Vidal called the meeting to order at 2:31 pm. This meeting was conducted remotely via Zoom.
	<p>The Committee continued its work in editing the Bylaws for review by the Board at the January 2021 meeting through a shared document in <i>Google Docs</i>.</p> <p>Trustee Parker arrived at 2:50 pm.</p> <p>There was discussion about the requirement that each community college needs to have a vocational-technical school district trustee to serve as a non-voting member of the Board. Similarly, the Board is supposed to designate a member to serve on the vocational-technical schools district. That member would be a liaison between the college and the vocational-technical schools to ‘help develop policies that promote greater interaction between the college and the vocational-technical schools while maximizing the educational resources available to individuals seeking to learn a trade or develop targeted employment skills. Chair Vidal will connect with Jeff Hayden and Karen Desjeans will check with other community colleges on how they fulfill this requirement.</p> <p>The Committee will reconvene again in December to continue this work.</p>
ADJOURNMENT	The meeting adjourned at 3:45 pm.

Respectfully submitted,

Karen Desjeans,
Board Liaison to Chair Vidal