

## HOLYOKE COMMUNITY COLLEGE BOARD OF TRUSTEES

Tuesday, June 22, 2021 – 8:00 a.m. - 9:30 a.m.

Join Zoom Meeting: <https://hcc-edu.zoom.us/j/93600408094>

Meeting ID: 936 0040 8094 Passcode: 556019

One tap mobile: +19292056099,,93600408094#,,, \*556019# US (New York)

### ANNUAL MEETING AGENDA

- 1) Call to Order Annual Board of Trustees Meeting
- 2) Roll Call
- 3) Annual Budget Report
- 4) Report of the Nominating Committee  
**MOTION:** To approve the nominations of the Nominating Committee as presented.
- 5) Board Chair's Annual Report
- 6) Student Trustee's Annual Report
- 7) President's Annual Report
- 8) Adjournment

### AGENDA REGULAR MEETING

- 1) Call to Order
- 2) Roll Call
- 3) Consent Agenda
  - Consideration of Minutes for Board of Trustees Meeting of May 25, 2021 (separate attachment)
  - Report of Personnel Actions dated June 22, 2021
    - To approve personnel actions
    - To empower the President of the College to approve all personal actions prior to the next meeting
  - Report of Department Chairs/Curriculum Coordinator/Program Coordinator dated June 22, 2021
    - To approve the recommendations for reappointments and appointments of program/work area department chairs.
  - Consideration of the July 27, 2021 Board Meeting cancellation.

- Committee Reports
  - Advocacy
  - Equity
  - Nominating
  - Presidential Evaluation
  - Strategic Planning
- 4) By-Laws and Governance Committee Report (separate attachment)
  - **MOTION** – Adopt the By-Laws Revision dated May 2021
- 5) Audit and Finance Committee Report
  - FY 22 Budget (separate attachment)
    - **MOTION:** Motion to recommend to the Board of Trustees a balanced FY 2022 budget for the General Operating Trust Fund, the Restricted and Sponsored Activity Trust Funds, the Auxiliary Enterprises Trust Fund and the Reserve Draw as presented with the express approval of all purchases in any amount, to authorize the President or her designee to transfer among subsidiaries as needed during the fiscal year.
  - Single Audit Report (separate attachment)
    - **MOTION:** Motion to accept the single audit report for the period ending June 30, 2020 as presented.
- 6) Report of the Chair
- 7) President’s Report
  - Comprehensive Strategic Plan Update: Reflections on Year 2
  - Other Updates
- 8) Upcoming Events
  - Board of Trustees’ Retreat – June 23, 2021 from 9 am to 1 pm
  - Board of Trustees’ Retreat – September 9, 2021 from 9 am to 1 pm
  - Commencement for the Class of 2022 – June 4, 2022 at 10 am
- 9) Adjournment

**NEXT SCHEDULED MEETING – TUESDAY, AUGUST 24, 2021**

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