

**HOLYOKE COMMUNITY COLLEGE  
BOARD OF TRUSTEES**

**Tuesday, October 24, 2022 – 8:00 a.m. - 9:30 a.m.**

Join Zoom Meeting

<https://hcc-edu.zoom.us/j/98547805923?pwd=WjRQVFAYUUg1OWw0QzRQWXhvRTB5Zz09>

Meeting ID: 985 4780 5923

Passcode: 939739

One tap mobile

+13126266799,,98547805923#,,, \*939739# US (Chicago)

**AGENDA**

1. Call to Order
2. Roll Call
3. Consent Agenda
  - Consideration of Minutes for Board of Trustees Meeting of September 27, 2022 (separate attachment)
  - Report of Personnel Actions dated October 25, 2022
    - To approve the personnel actions listed above for the above Non-Unit Professional and MCCC Unit Professional Staff.
  - Committee Reports
    - Advocacy
    - Audit and Finance Committee
    - Equity
    - Nominating
    - Presidential Evaluation Committee
    - Strategic Planning
4. ByLaws and Governance Committee
  - Board Self-Assessment Proposed Action Plan
5. Report of the Chair
6. President's Report, as presented by Dr. Sharale Mathis
  - Academic Partnerships
7. Board Engagement Opportunities (see Page 4)
8. Adjournment

**NEXT SCHEDULED MEETING – TUESDAY, NOVEMBER 22, 2022**

**HOLYOKE COMMUNITY COLLEGE  
OFFICE OF THE PRESIDENT**

**MEMORANDUM**

**TO:** Board of Trustees

**FROM:** Dr. Christina Royal, President

**DATE:** October 25, 2022

**SUBJECT:** Personnel Updates

---

**Non-Unit Professional Appointments**

Name	Title/Area/Funding	Date of Hire
Alan Bloomgarden	Director of Foundation and Government Grants/ Institutional Advancement/State Funded	11/06/22
Bemie Enyong	Interim Director of STEM Starter Academy/STEM Division/ Grant Funded	09/22/22

**MCCC Unit Professional Appointments**

Name	Title/Area/Funding	Date of Hire
Andrew McMahon	Patient Simulation Technician/Health Sciences & Culinary Arts Division/State Funded	10/30/22
Emmy Phelps	Special Program Coordinator/ EEC Career Pathways/Grant Funded (10-month)	10/23/22
Robert Truskowski	Senior Staff Assistant/IT/State Funded	10/02/22

**SUGGESTED MOTION:** To approve the personnel actions listed above for the above Non-Unit Professional and MCCC Unit Professional Staff.

# **COMMITTEE REPORTS**

## **Advocacy**

No Report

## **Audit and Finance**

The Committee met on October 11 and was given an overview of the Single Audit Report and an update on the Capital Projects.

## **By-Laws and Governance**

The Committee has not met since the last Board meeting.

## **Equity**

The Committee has not met since the last Board meeting.

## **Nominating**

The Committee has not met since the last Board meeting.

## **Presidential Evaluation**

Report on Agenda.

## **Strategic Planning**

The Committee has not met since the last Board meeting.

## Board Engagement Opportunities

Fall 2022 – Spring 2023

For a complete and regularly-updated listing of HCC events, visit us at [hcc.edu/events](https://hcc.edu/events). Additional events celebrating our students and graduates are still being scheduled for spring 2023, and we will keep you informed as details are finalized. Please let us know if you will be attending an event by completing this [form](#) one week prior to the event.

For another way to engage, visit us at [hcc.edu/news](https://hcc.edu/news) to read spotlight profiles, stories about HCC's people and programs, a monthly news blog, and more. Share within your networks and on social media.

### JAZZ NIGHT AT THEODORE'S IN SPRINGFIELD

DATE: Wednesday, October 26, 2022

TIME: 6:00 – 10:00 p.m.

LOCATION: Theodore's Blues Club, 201 Worthington Street, Springfield, MA

*Students, faculty and alumni from the HCC Music Department team up for a night out at this legendary blues club in the heart of Springfield's entertainment district.*

### TRUNK OR TREAT

DATE: Friday, October 28, 2022

TIME: 5:00 – 7:00 p.m.

LOCATION: Lot M

*Hosted by HCC's Education Department and Student Engagement, a family-friendly night of trick-or-treating open to all.*

### HCC FOUNDATION SCHOLARSHIP RECEPTION: "GATHER IN GRATITUDE"

DATE: Wednesday, November 9, 2022

TIME: 3:00 – 4:30 p.m.

LOCATION: Campus Center Dining Hall, 2nd floor

RSVP: Sasha Toledo, [stoledo@hcc.edu](mailto:stoledo@hcc.edu) / (413) 552-2481

*Student scholarship recipients and donors responsible for establishing the HCC Foundation's 170+ endowed scholarships will gather in celebration and gratitude. Special remarks by students, donors, and President Christina Royal.*

### FALL THEATER PRODUCTION: *MEN (?) ON BOATS*

DATE: Thursday, November 17, 2022

END DATE: Saturday, November 19, 2022

LOCATION: Leslie Phillips Theater

*The HCC Theater Department will present Men(?) On Boats by Jacklyn Backhaus Nov. 17-19 at 7:30 p.m. each night in the Leslie Phillips Theater with an additional matinee performance on Sat., Nov. 19, at 2 p.m. The play, directed by HCC theater professor Pat Sandoval '84, tells the story of the 1869 Powell expedition on the Colorado river.*

### **TRAIN Job Readiness Training Completion Ceremony**

DATE: Friday, November 18, 2022

TIME: 12:00 - 1:00 p.m.

LOCATION: Zoom (link: <https://hcc-edu.zoom.us/j/96976407546> )

*This free, five-week program offers participants skills for greater employability, including teamwork, communication, dependability and reliability, professionalism, respect for diversity; as well as basic computer, reading, and math skills.*

### **WINTER CONCERT**

DATE: Sunday, December 11, 2022

TIME: 3:00 p.m.

LOCATION: Leslie Phillips Theater

*A special performance of the Holyoke Civic Symphony. Program can be found at: <https://holyokecivicsymphony.org/>*

### **Transition to College and Careers (TCC) End of Semester Celebration – Day Cohort**

DATE: Wednesday, December 14, 2022

TIME: 2:00 p.m.

LOCATION: TBD

*Transition to College & Careers (TCC) is a free non-credit program offered both days and evenings that helps adult students 18 and older prepare for college and identify a career path. The program includes intensive academic preparation in English reading and writing, math, study strategies, and computers in a college context; and also provides support with college navigation, career advising, and tutoring.*

### **Transition to College and Careers (TCC) End of Semester Celebration – Online Cohort**

DATE: Thursday, December 15, 2022

TIME: 6:00 p.m.

LOCATION: Zoom ([click for link](#))

### **SPRING THEATER PRODUCTION: *STOP KISS***

DATES: April 13-15, 2023

LOCATION: Leslie Phillips Theater

*Stop Kiss* by Diana Son is an intimate story about how quickly our lives can change, for better and for worse. Directed by Susanna Apgar.

### **“TOGETHER HCC” 24-HOUR DAY OF GIVING**

DATE: Tuesday, April 25, 2023

TIME: All day

LOCATION: Online

*This 24-hour day of giving is focused on supporting students and programs with gifts of all sizes to the HCC Foundation. Now in its third year, TogetherHCC has been recognized nationally by the Bellwether College Consortium and was selected as the focus of a presentation for the 2022 CASE Conference for Community College Advancement. Watch your*

### **A Celebration of HCC and President Christina Royal: Coming Spring 2023**

In recognition of President Christina Royal's leadership, join us for a community celebration of HCC and all we have accomplished since 2017. Date and details to follow.

### **HONORS & AWARDS NIGHT**

DATE: Wednesday, May 17, 2023

TIME: 6:30 – 8:30 p.m.

LOCATION: TBD

*A celebration of students who earned honors and awards for their outstanding achievements during the 2022-2023 academic year.*

### **COMMENCEMENT**

DATE: Saturday, June 3, 2023

TIME: 10:00 a.m.

LOCATION: MassMutual Center, Springfield

*More details for members of the Board of Trustees and platform party will be forthcoming.*

### **Springfield Adult Learning Center (SALC) Spring Celebration**

DATE: Tuesday, June 6, 2023

TIME: 6:00 p.m.

LOCATION: TBD

*The Springfield Adult Learning Center (SALC) offers free day and evening English classes for adults in Massachusetts. Students improve their communication skills for college, careers, and community engagement.*

### **Ludlow Area Adult Learning Center (LAALC) Spring Celebration**

DATE: Thursday, June 8, 2023

TIME: 6:30 p.m.

LOCATION: Zoom (link forthcoming)

*The Ludlow Area Adult Learning Center (LAALC) provides free instruction in English for Speakers of Other Languages (ESOL). Students also work with an academic and career advisor and build technology skills that provide support for transition to college; workforce development; family literacy, and more.*

### **END OF FISCAL YEAR**

DATE: Friday, June 30, 2023

*Each year, HCC strives to achieve 100% giving participation among the college's Board of Trustees, Foundation Board of Directors, and Alumni Council. To make a gift before the end of FY23, please visit [hcc.edu/donate](http://hcc.edu/donate) or contact John Sieracki, Leadership Gift Officer & Manager of Campaign Initiatives, at [jsieracki@hcc.edu](mailto:jsieracki@hcc.edu) / (413) 552-2746.*