

**HOLYOKE COMMUNITY COLLEGE
BOARD OF TRUSTEES
AUDIT AND FINANCE COMMITTEE**

MINUTES of June 8th, 2021

Via Zoom Meeting w/Roll Call Voting

MEMBERS PRESENT: Robert Gilbert, Ted Hebert, Eleanor Williams,

MEMBERS NOT PRESENT: Evan Plotkin. Charles Epstein

OTHERS PRESENT: Narayan Sampath, Vice President for Administration and Finance, Christina Royal, President, Curt Foster, Interim Comptroller; Jeff Hayden, Vice President Business & Community Services, Amanda Sbriscia, Vice President Institutional Advancement, Maria Brunelle, Assistant Comptroller, Judy Gregoire, Budget Analyst, and Arvard Lingham, Coordinator Non-Credit. Michael Kane, Presidents Office Intern

The meeting was called to order by VP Sampath at 11.04am

Trustee Hebert made a motion to approve the minutes of the previous meeting. Trustee Williams seconded the motion which was approved unanimously by roll call vote.

VP Sampath highlighted portions of the budget before the committee for approval which was followed by a brief discussion. Chair Gilbert made a motion to approve the budget which was seconded by Trustee Williams and approved unanimously by way of a roll call vote.

Interim Comptroller Foster discussed the recent Audits which resulted in no findings across the board. Chair Gilbert made a motion to approve the Audit reports which was seconded by Trustee Hebert and approved unanimously by way of a roll call vote.

With no other business to discuss, at 10.51am, Chair Gilbert made a motion to end the meeting which was seconded by Trustee Hebert and passed unanimously by way of a roll call vote.

Respectfully submitted,

Narayan Sampath
Vice President for Administration and Finance