

**HOLYOKE COMMUNITY COLLEGE
BOARD OF TRUSTEES
AUDIT AND FINANCE COMMITTEE**

MINUTES of March 14, 2023

Via Zoom Meeting w/Roll Call Voting

MEMBERS PRESENT: Robert Gilbert, Charlie Epstein, Evan Plotkin, Eleanor Williams and Ted Hebert

OTHERS PRESENT: Narayan Sampath, Vice President for Administration and Finance; Christina Royal, President; Sharale Mathis, Vice President for Student and Academic Affairs; Amanda Sbriscia, Vice President Institutional Advancement; Curt Foster, Interim Comptroller; Jeff Hayden, VP of Business and Community Services; Jeannette Smith, Manager of Procurement

The meeting was called to order by Chair Gilbert at 10:04 a.m.

Chair Gilbert made a motion to approve the minutes of the February, 2023 meeting. Trustee Epstein second the motion which was approved unanimously by roll call vote.

VP Sampath presented information relative to a provisional Tuition Fee Increase.

Chair Gilbert made a motion to recommend to the Board of Trustees to accept the provisional fee proposal for fiscal year 2024. This provisional increase of \$10 per credit will not be implemented should the final General Appropriations Act for fiscal year 2024 contain sufficient appropriation to Holyoke Community College to offset the proposed increase. This does not apply to increases in other fees that are specific to courses, programs, labs, technology or facilities. Trustee Hebert seconded the motion which was approved unanimously by roll call vote.

With no other business to discuss, at 11:02 a.m., Chair Gilbert made a motion to end the meeting with was seconded by Trustee Epstein and passed unanimously by a roll call vote.

Respectfully submitted

Narayan Sampath
Vice President of Administration and Finance