

**HOLYOKE COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
AUDIT AND FINANCE COMMITTEE**

**MINUTES of March 12, 2024**

**Via Zoom Meeting w/Roll Call Voting**

**MEMBERS PRESENT:** Ted Hebert, Barney Garcia, Eleanor Williams, Vanessa Smith  
Evan Plotkin

**MEMBERS NOT PRESENT:** Charlie Epstein

**OTHERS PRESENT:** Dr. George Timmons, President; Narayan Sampath, Vice President for Administration and Finance; Sharale Mathis; Vice President of Academic & Student Affairs; Amanda Sbriscia; Vice President of Institutional Advancement; Curt Foster, Interim Comptroller; Maria Brunelle, Assistant Comptroller; Judy Gregoire, Budget Analyst; Jeannette Smith, Manager of Procurement

The meeting was called to order by Narayan Sampath at 10:03 a.m.

VP Sampath provided an enrollment update.

VP Sampath presented a recommendation for fee increase.

Chair Vanessa Smith moved that the Audit and Finance Committee recommend to the Board of Trustees to accept the fee proposal for Fiscal year 2025, as presented. The motion was seconded by Trustee Hebert and passed unanimously by a roll call vote.

With no other business to discuss, at 10:56a.m., Trustee Hebert made a motion to end the meeting which was seconded by Trustee Williams and passed unanimously by a roll call vote.

Respectfully submitted

Narayan Sampath  
Vice President of Administration and Finance