

TRANSFER ARTICULATION AGREEMENT

Holyoke Community College

and

**The American Women's College
at Bay Path University**

A.S. Foundations of Health Career

to

B.S. in Health Services Admin/Health Sciences, MBC Track

December 2018

Statement of Purpose

Bay Path University (BPU) and Holyoke Community College (HCC) recognize that, for many students, the path to a bachelor degree may begin at a community college. Moreover, for HCC's female students, diverse educational opportunities, including the advantages of enrolling in a women's university to earn a bachelor's degree, adds great value to educational experiences. This agreement acknowledges that significance and is formed to enable the smooth transfer of Holyoke Community College graduates to Bay Path University's The American Women's College offered online and at its two ground campuses.

Further, the purpose of this agreement is to provide smooth transition between the two academic programs by:

- identifying all required and equivalent courses for the relevant programs at each institution, and
- facilitating credit transfer and guarantee of admission for students who meet the agreed upon criteria.

Participants

This agreement has been entered into by Holyoke Community College, Holyoke, MA, and Bay Path University for programs offered through The American Women's College, which offers degrees of study both online and at its campuses located in Longmeadow and in Sturbridge, MA. The B.S. in Health Services Admin/Health Sciences, MBC Track through The American Women's College is available online only.

Programs/Courses Included in This Agreement

- A) Holyoke Community College's A.S. Foundations of Health Career will be accepted toward Bay Path University's B.S. in Health Services Admin/Health Sciences, MBC Track.
- B) This acceptance will be offered to HCC students who enroll at The American Women's College at Bay Path University's fully online program for undergraduate students.
- C) Coursework and credits from HCC's A.S. Foundations of Health Career that will be accepted and applied towards required coursework and electives for the B.S. in Health Services Admin/Health Sciences, MBC Track at TAWC will be outlined on the advising guide included in Appendix A.

Terms and Conditions of Transfer

- A) Students who graduate from the HCC A.S. Foundations of Health Career degree with a cumulative grade point average (GPA) of 2.0 or higher will be guaranteed admission into the B.S. in Health Services Admin/Health Sciences, MBC Track degree under the terms of this agreement.
- B) The BPU Admissions Deposit will be waived.
- C) All coursework from the sending program must be completed with grades of "C-" or better in order to transfer.

- D) HCC students who have taken courses beyond the requirements of their A.S. Foundations of Health Career may request an evaluation of additional earned credits for eligibility and acceptance into the B.S. in Health Services Admin/Health Sciences, MBC Track degree program. However, all students must complete 30 credits at Bay Path University to satisfy residency requirements.

Communications and Advising

Communication and advising is central to effective transfer/articulation. Recognizing this:

- A) The college and university agree to include information about this articulation agreement in relevant publications for the purposes of promotion and advising.
- B) The college and university agree to jointly develop appropriate transfer guides and make these available to students and advisors as appropriate.
- C) The college and university agree to notify each other promptly, in writing, of substantive changes in curricula that might affect the Agreement.

Implementation and Length of Agreement

- A) Bay Path University and Holyoke Community College agree that this Agreement becomes effective on January 1, 2019 and is applicable to eligible students in the next semester of enrollment.
- B) This agreement will remain in effect for three years from the date above unless terminated or amended by a signing representative below, from either institution, with prior written notice.
- C) This agreement does not preclude either college from entering into similar agreements with other institutions of higher education.
- D) This agreement may be amended by addendum as necessary. This means that as requirements and courses change over time this agreement may stay in force as long as the program managers, their academic supervisors, and the transfer counselors agree in writing to the change.

Signatures of Institutional Leaders and Representatives

The relevant program coordinator and/or academic department chair of each institution will be responsible for implementing this agreement, for identifying and incorporating any changes into subsequent agreements, and for conducting a periodic review of this agreement.

For Holyoke Community College

Dr. Christina Royal
President

Date

Clare Lamontagne, PhD, RN
Dean, Health & Natural Sciences

Date

Monica Perez
Vice President for Academic & Student Affairs

Date

Bill Fogarty
Vice President for Administration & Finance

Date

Rebecca Osborn Lewis
Chair - Foundations of Health

Date

Mark Broadbent
Coordinator of Transfer Affairs

Date

For Bay Path University

Dr. Carol Leary
President

Date

Dr. Melissa Morriss-Olson
University Provost

Date

Michael Giampietro
Vice President for Finance & Administrative Services

Date

Marjorie Robinson Bessette, RN, MSN
Academic Director of Health and Nursing

Date

Dr. Maura Devlin
Deputy Chief Learning Officer, TAWC

Date

Appendix A

Proposed Articulation between Holyoke Community College and Bay Path University

HCC's A.S. Foundations of Health Career to TAWC's B.S. in Health Services Admin/Health Sciences				
Medical Billing & Coding Track. AS requirements in blue, Cert requirements in red, joint requirements in purple				
Transfer	Transfer Credit	BPU Course #	BPU Course Name	BPU Credit
College Core (42 CREDITS)				
BIO107 General Biology Cell Func.	4	SCI____	Science Elective	4
Recommended*: BUS115 Computer Apps	3	COM111	Computer Applications I	3
ENG101 Composition I	3	ENG114	Critical Reading and Response	3
		ENG124	Research and Writing in the Disciplines	3
ENG102 Composition II	3	ENG134	Literary Genres	3
		HIS____	History Elective	3
SPA111 Spanish for Health Related Careers	3	HUM____	Humanities/Art Elective	3
		WEL220	Women as Empowered Learners and Leaders	3
		WEL330	Strategies for Personal and Career Growth	3
		WEL440	Leadership in Practice	3
Recommended*: MTH142 Statistics	3	MAT120	Statistics	3
PSY110 Intro to Psychology	3	PSY101	Introduction to Psychology	3
SOC110 Intro to Sociology	3	_____	PSY/SOC/HUM Elective	3
HTH130 Pharmacology for Health Careers or MEA150 Intro to Drug Therapy	2	HEALTH	Health	2
Core Total	27	/42	HSA MAJOR REQUIREMENTS (30 CREDITS)	
		COM112	Computer Applications II	3
		HSA300	Health Services Management & Organizational Structure in the 21st Century	3
		HSA330	Information Technology in Healthcare Administration	3
		HSA340	Strategic Human Resource Management for Healthcare Organizations	3
		HSA360	Health Services Quality Management & Outcome Analysis	3
		HSA380	Policy & Law in Health Services	3
		HSA400	Medical Ethics & Social Responsibility	3
		HSA420	Healthcare Finance	3
		HSA460	Healthcare Marketing: Trends & Strategies	3
		HSA480	Health Services Senior Seminar	3
Major Total	0	/30	HEALTH SERVICES REQUIREMENT (15 CREDITS)	
BIO111 Human Bio or BIO217 A&P I	4	SCI or HSA	Elective	3
HTH101 Intro to Health Careers	3	SCI or HSA	Elective	3
HTH210 Field Experience	6	SCI or	Elective	3

		HSA		
HMC103 Intro to Healthcare Mgmt Careers	2	SCI or HSA	Elective	3
HSA Req Total	15	/15	ELECTIVES (33 CREDITS)	
PSY216 Hum Dev, SOC214 Soc Pbs, or SOC220 Race & Eth	3	Elective		
GRT110 Intro to Study of Aging	3	Elective		
HTH114 Medical Terminology	3	Elective		
HMC104 Health Ins Reimb & Cmpt Billing	4	Elective		
HMC107 Human A&P and Disease Processes	4	Elective		
HIM106 Electronic Health Records	3	Elective		
HIM108 Healthcare Documentation	1	Elective		
HIM220 Diagnosis Coding	3	Elective		
HIM221 Procedure Coding	3	Elective		
HIM288 Medical Billing/Cooperative Ed	3	Elective		
		Elective		33
Elective Total	30	/33		
Estimated Credits Transferred	72		TOTAL CREDITS REQUIRED	120