KRYTERION™
GLOBAL TESTING SOLUTIONS

Test Taker Instructions for Onsite Exams

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Welcome!

Taking a certification exam can often be an exciting and yet anxious experience. At a Kryterion Testing Center, we want you to feel relaxed and as comfortable as possible.

Below is an overview of what to expect as you advance through this process:

- During your certification registration process, you are asked to select a Testing Center in your area as well as a date and time to take your test.

- Once your registration and scheduling is complete, you will receive an email confirming your scheduled test session including your Test Taker Authorization Code. If you need to make any changes to your scheduled test session, you should contact your Test Sponsor.

- When you arrive at the Testing Center for your test session, you are required to present to the proctor your Test Taker Authorization Code you received in your registration confirmation email.

- You are required to bring two forms of identification with you to the Testing Center, which the proctor verifies and records. The proctor will provide you a document to read in the waiting area while the proctor loads your exam on the workstation in the testing room. This document prepares you for your test.

- You will be asked to place all of your personal items, except your identification, in a locking file cabinet or compartment. Personal belongings include bags, purses, keys, wallets, hats, briefcases, books, cell phones, calculators, portable electronic devices, watches and any type of firearms. We recommend leaving any item not needed for testing at home.

- Once your test has loaded, the proctor will escort you to the workstation in the testing room and you may then begin your test. The test engine provides you with detailed instructions on how to take the exam and walks you through each step of the process.

- When finished, you are prompted to notify the proctor that you have completed the test. The proctor will then complete check-out process.

- Each Test Sponsor determines when and how their Test Takers will receive their test results. Some Test Takers receive their results immediately after they submit the exam while at your testing center, others may receive their results via email or postal mail. Results will not be printed out by the Testing Center.

Additional information available at www.KryterionOnline.com/test-taker/testing-center-support