

**HOLYOKE COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
AUDIT AND FINANCE COMMITTEE**

**February 14, 2023 @ 10:00 a.m.**

**Zoom Meeting**

[Here](#)

<https://hcc-edu.zoom.us/j/96801053433>

**AGENDA**

- Motion to approve minutes of January 2023 meeting (attached)
- Motion to accept and present to the Board the Single Audit as presented (attached)
- Motion to accept and present to the Board the Second Quarter Revenue and Expenses as presented (attached)
- Money Manager RFP Update
- Automobile purchase update

**HOLYOKE COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
AUDIT AND FINANCE COMMITTEE**

**MINUTES of January 10, 2023**

**Via Zoom Meeting w/Roll Call Voting**

**MEMBERS PRESENT:** Robert Gilbert, Ted Hebert, Eleanor Williams and Evan Plotkin

**MEMBERS NOT PRESENT:** Charlie Epstein

**OTHERS PRESENT:** Narayan Sampath, Vice President for Administration and Finance; Christina Royal, President; Sharale Mathis, Vice President for Student and Academic Affairs; Amanda Sbriscia, Vice President Institutional Advancement; Maria Brunelle, Assistant Comptroller; Jeannette Smith, Staff Assistant; Judy Gregoire, Budget Analyst; Johanna Lebron, Bursar

The meeting was called to order by Chair Gilbert at 10:07 a.m.

Chair Gilbert made a motion to approve the minutes of the October, 2022 meeting. Trustee Plotkin second the motion which was approved unanimously by roll call vote.

VP Sampath provided an update on HEERF (Higher Education Emergency Relief Fund) funding.

VP Sampath provided an update on Spring 2023 enrollment.

VP Sampath provided an update on the Money Manager RFP. A summary of the RFP responses will be discussed at the next Audit and Finance Committee meeting.

With no other business to discuss, at 10:47 a.m, Chair Gilbert made a motion to end the meeting with was seconded by Trustee Hebert and passed unanimously by a roll call vote.

Respectfully submitted

Narayan Sampath  
Vice President of Administration and Finance