

**HOLYOKE COMMUNITY COLLEGE
BOARD OF TRUSTEES FINANCE COMMITTEE**

MINUTES of November 13, 2017, 8:00 am
Donahue 170 Conference Room

Members Present: Chair Robert Gilbert; Suzanne Parker and Evan Plotkin

Others Present: Bill Fogarty, Vice President for Administration and Finance; Marcia Mitchell, Comptroller; Curt Foster Interim Assistant Comptroller; Susan Durrell, Director of Client Sales and Service at Commonfund; Duke Laflamme and Bob Quinn, Vice Presidents at Eaton Vance; Michele Flynn, Staff Assistant

Investment Manager Presentation - Commonfund

The Finance Committee met with Susan Durrell, Director of Client Sales and Service at Commonfund for an overview presentation of Holyoke Community's current portfolio structure.

Investment Manager Presentation – Eaton Vance

The Committee also met with Duke Laflamme and Bob Quinn, Vice Presidents at Eaton Vance to also review the college's portfolio structure.

Discussion and Next Steps

A brief conversation ensued after each presentation but no actions were taken. The next meeting for the Finance Committee will be in early February 2018.

Respectfully submitted,

William J. Fogarty, Vice President for Administration and Finance