

**HOLYOKE COMMUNITY COLLEGE
BOARD OF TRUSTEES
AUDIT AND FINANCE COMMITTEE**

May 10, 2022 at 10:00am

Zoom Meeting

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AGENDA

- Motion to approve minutes of April 2022 meeting (attached)
- Motion to accept the third quarter revenue/expense summary as presented (attached)
- IT Update
- Enrollment update

**HOLYOKE COMMUNITY COLLEGE
BOARD OF TRUSTEES
AUDIT AND FINANCE COMMITTEE**

MINUTES of April 12, 2022

Via Zoom Meeting w/Roll Call Voting

MEMBERS PRESENT: Robert Gilbert, Eleanor Williams, Ted Hebert and Charles Epstein

MEMBERS NOT PRESENT: Evan Plotkin

OTHERS PRESENT: Narayan Sampath, Vice President for Administration and Finance; Christina Royal, President; Sharale Mathis, Vice President for Student and Academic Affairs; Curt Foster, Interim Comptroller; Amanda Sbriscia, Vice President Institutional Advancement; Maria Brunelle, Assistant Comptroller; Judy Gregoire, Budget Analyst; Jeffrey Hayden, Vice President of Business and Community Services; Jeannette Smith, Staff Assistant

The meeting was called to order by VP Sampath at 10:02 a.m.

Chair Gilbert made a motion to approve the minutes of the previous meeting. Trustee Epstein seconded the motion which was approved unanimously by roll call vote.

Interim Comptroller, Curt Foster presented the responses to questions asked by Board of Trustee member Suzanne Parker regarding the transfer of credit card utilization fees to the student. The Audit and Finance committee reviewed the responses and a decision was made to place this motion back on the agenda for the Board of Trustees meeting to allow voting.

VP Sampath provided an update on the Process Reimagine and Redesign (PRR) initiatives taking place on campus.

VP Sampath provided an update on the proposals received for the Investment Advisors RFP.

With no other business to discuss, at 11:00 a.m, Chair Gilbert made a motion to end the meeting which was seconded by Trustee Epstein and passed unanimously by a roll call vote.

Respectfully submitted

Narayan Sampath
Vice President of Administration and Finance