

**HOLYOKE COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
AUDIT AND FINANCE COMMITTEE**

**MINUTES of January 9, 2024**

**Via Zoom Meeting w/Roll Call Voting**

**MEMBERS PRESENT:** Ted Hebert, Charlie Epstein, Evan Plotkin

**MEMBERS NOT PRESENT:** Barney Garcia, Eleanor Williams, and Vanessa Smith

**OTHERS PRESENT:** Narayan Sampath, Vice President for Administration and Finance; Sharale Mathis; Vice President of Academic & Student Affairs; Amanda Sbriscia; Vice President of Institutional Advancement; Jeff Hayden, Vice President of Business and Community Services; Curt Foster, Interim Comptroller; Maria Brunelle, Assistant Comptroller; Judy Gregoire, Budget Analyst; Jeannette Smith, Manager of Procurement

The meeting was called to order by Narayan Sampath at 10:00 a.m.

Trustee Hebert made a motion to approve the minutes of the November 2023 meeting. Trustee Plotkin seconded the motion that was approved unanimously by roll call vote.

VP Sampath provided an enrollment update. Along with an update on the FY2025 budget and the impact of recent collective bargaining payments.

VP Sampath provided an update on the rollout of our new online bookstore [ecampus.com](http://ecampus.com).

With no other business to discuss, at 10:51a.m., Trustee Hebert made a motion to end the meeting which was seconded by Trustee Plotkin and passed unanimously by a roll call vote.

Respectfully submitted

Narayan Sampath  
Vice President of Administration and Finance