

**HOLYOKE COMMUNITY COLLEGE
BOARD OF TRUSTEES
AUDIT AND FINANCE COMMITTEE**

**MINUTES of October 10, 2023 Meeting
Via Zoom Meeting w/Roll Call Voting**

MEMBERS PRESENT: Robert Gilbert, Ted Hebert, Charlie Epstein, Evan Plotkin

MEMBERS NOT PRESENT: Eleanor Williams

OTHERS PRESENT: Narayan Sampath, Vice President for Administration and Finance;
Dr. George Timmons, President; Curt Foster, Interim Comptroller;
Jeannette Smith, Manager of Procurement; Dan Campbell;
Director of Facilities

The meeting was called to order by Narayan Sampath at 10:00 a.m.

Trustee Gilbert made a motion to approve the minutes of the August 2023 meeting. Trustee Epstein second the motion which was approved unanimously by roll call vote.

Trustee Epstein presented a motion to allocate funding to our money managers. Chair Gilbert second the motion which was approved unanimously by roll call vote.

VP Sampath presented a facility condition assessment report.

With no other business to discuss, at 10:49a.m., Trustee Hebert made a motion to end the meeting which was seconded by Chair Gilbert and passed unanimously by a roll call vote.

Respectfully submitted

Narayan Sampath
Vice President of Administration and Finance