

**HOLYOKE COMMUNITY COLLEGE
BOARD OF TRUSTEES
AUDIT AND FINANCE COMMITTEE**

MINUTES of June 23, 2023

Via Zoom Meeting w/Roll Call Voting

MEMBERS PRESENT: Robert Gilbert, Eleanor Williams and
Ted Hebert

MEMBERS NOT PRESENT: Charlie Epstein, Evan Plotkin

OTHERS PRESENT: Narayan Sampath, Vice President for Administration and Finance;
Curt Foster, Interim Comptroller; Maria Brunelle, Assistant
Comptroller; Judy Gregoire, Budget Analyst; Jeannette Smith,
Manager of Procurement

The meeting was called to order by Trustee Hebert at 10:00 a.m.

Trustee Hebert made a motion that the Audit and Finance Committee recommend to the Board of Trustees to approve changes in material and testing course fees. Chair Gilbert seconded the motion which was approved unanimously by roll call vote.

Chair Gilbert made a motion to accept and present to the Board of Trustees the Third Quarter Revenue and Expenses as presented. Trustee Williams seconded the motion which was approved unanimously by roll call vote.

Trustee Hebert made a motion to present a college gift to departing President, Dr. Christina Royal. After discussion, it was decided that a gift for \$10,000 would be made to the Christina Royal Equity Award that is managed by the HCC Foundation. Chair Gilbert seconded the motion which was approved unanimously by roll call vote.

With no other business to discuss, at 10:36 a.m., Chair Gilbert made a motion to end the meeting which was seconded by Trustee Williams and passed unanimously by a roll call vote.

Respectfully submitted

Narayan Sampath
Vice President of Administration and Finance