

**HOLYOKE COMMUNITY COLLEGE
BOARD OF TRUSTEES
AUDIT AND FINANCE COMMITTEE
MINUTES of September 12, 2024
Via Zoom Meeting w/Roll Call Voting**

MEMBERS PRESENT: Charlie Epstein, Ted Hebert

MEMBERS ABSENT: Vanessa Smith, Evan Plotkin

OTHERS PRESENT: Narayan Sampath, Vice President for Administration and Finance; Jeannette Smith, Manager of Procurement; Jeff Hayden, VP of Business and Community Services; Maria Brunelle, Assistant Comptroller; Sharale Mathis, VP of Academic and Student Affairs; Amanda Sbriscia, VP of Institutional Advancement.

The meeting was called to order by Narayan Sampath at 10:02 a.m. with roll call.

Since there was no quorum, the committee members present were provided an update on the following:

Enrollment update for the Summer and Fall Semesters and Marieb Life Sciences Center Renovation Update from VP Sampath.

With no other business to discuss, at 10:28a.m., Trustee Epstein made a motion to end the meeting which was seconded by Trustee Hebert and passed unanimously by a roll call vote.

Respectfully submitted

Narayan Sampath
Vice President of Administration and Finance