



Board of Trustees Meeting Minutes

April 23, 2024

Holyoke Community College

Apr 23, 2024 at 8:00 AM EST

Remote and In Person, Frost 309 Conference Room

Attendance

Trustees Present:

Charles Epstein (remote), Barney Garcia, Ted Hebert, Yolanda Johnson, Nayroby Rosa (remote), Eleanor Williams (remote), Interim Chair Vanessa Smith

Trustees Absent:

Members: Evan Plotkin and Ivonne Vidal

Guests:

Karen Desjeans, Kim Hicks, Sharale Mathis, Julie Phillips, Narayan Sampath, Amanda Sbriscia, George Timmons, Rebecca Townsend and Chris Yurko

Remote Guests:

Beth Breton, Maria Brunelle, Vanny Chen, Veena Dhankher, Mayra Diaz, Mary Dixey, Curt Foster, Judy Gregoire, Mark Hudgik, Liza Hurley, Jane Johnson Vottero, Lauren LeClair, Michelle Robak, Shannon Shatos, John Sieracki and Renee Tastad

I. Call to Order: Interim Chair Smith called the 427th meeting of the Holyoke Community College Board of Trustees to order at 8:06 am.

II. Roll Call

Roll Call Vote:

YES: Charles Epstein, Barney Garcia, Ted Hebert, Nayroby Rosa, Vanessa L. Smith, and Eleanor P. Williams

Yolanda Johnson – entered at 8:16 am

III. Consent Agenda

A. Consideration of the Minutes for the Board of Trustees Meeting of March 26, 2024

B. Report of Personnel Actions dated April 23, 2024 (*see attached*)

C. To empower the President of the College to approve all personnel actions prior to the next meeting.

Roll Call Vote for Consent Agenda

A motion was made by Trustee Hebert and seconded by Trustee Epstein to accept the Consent Agenda as presented.

YES: Charles Epstein, Barney Garcia, Ted Hebert, Nayroby Rosa, Vanessa L. Smith, and Eleanor P. Williams

Yolanda Johnson – entered at 8:16 am

IV. Committee Reports

- A. Equity Committee – Trustee Johnson provided an update on the Committee’s reflective work over the past year, and the planning for the upcoming academic year. There will be an opportunity for assessment.
- B. Bylaws and Governance Committee – Interim Chair Smith let the Board know that Trustee Vidal has begun to schedule meetings with Trustees who chair a sub-committee to determine each committee’s charge, for the Committee’s work on the handbook for new trustees.
- C. Presidential Evaluation Committee – Interim Chair Smith provided the Board an update on the Committee’s work with consultant, Liz Denny, who has previously worked with our Board on the presidential evaluation for Dr. Timmons.
- D. Foundation Board Update – Trustee Hebert encouraged the trustees to become a scholarship reviewer for the Foundation. There are many applications and volunteers are always welcome.

V. Report of the Interim Chair

Interim Chair Smith thanked the Board for their participation in President Timmons’ Inauguration. It was a very moving and inspirational event. She congratulated Vice President Amanda Sbriscia and her Team for the work in planning this event. President Timmons also thanked the Board and to emphasize that it was a celebration fo HCC in so many ways.

She continues to hold informal meetings with people to gauge interest in serving as a member of our Board. She is looking develop a pipeline of people for future seats on the Board.

VI. President's Report

- A. President Timmons also thanked the Board for their attendance at the Inauguration ceremony, and appreciates everyone’s support.

He updated the Board on the on-campus interviews happening this week for the new position of Vice President of People, Culture and Equity. There are four finalists that will visit campus. He offered thanks to Co-Chairs Alan Bloomgarden and Raishad Glover for their work with the Search Committee.

The College has been awarded \$375,000 from the Capital Skills grant to purchase updated equipment for the simulation center at the Center for Health Education..

In addition, the College received \$230,000 from the Higher Innovation Fund for Equity Ambassadors.

Congratulations to Dr. Ileana Vasue for the successful coordination of the ARISE Conference held in April. The focus of the Conference was to promot collaboration to advance research and vision. There were 90 attendance – 39% were students sand 25% of the speakers were students.

Congratulations to Tom Stewart on receiving the 2024 George E. Killian Award of Excellence, the highest award bestowed each year by the National Junior College Athletic Association.

- B. Presentation: Philanthropy (*see attached*)

VII. Board Engagement Opportunities (see attached)

VIII. Adjournment

Roll Call Vote for Adjournment

A motion to adjourn was made by Trustee Johnson and seconded by Trustee Garcia to adjourn the 427th meeting of the Holyoke Community College Board of Trustees at 8:52 am

YES: Charles Epstein, Barney Garcia, Ted Hebert, Yolanda Johnson, Nayroby Rosa, Vanessa L. Smith, and Eleanor P. Williams

**HOLYOKE COMMUNITY COLLEGE
OFFICE OF THE PRESIDENT**

MEMORANDUM

TO: Board of Trustees
FROM: Dr. Christina Royal, President
DATE: April 25, 2023
SUBJECT: Personnel Updates

MCCC Unit Professional Appointment (Grant Funded)

Name	Title/Area	Date of Hire
Melanie Young	Special Programs Coordinator/Health Sciences & Culinary Arts Division	04/18/2023

Non-Unit Professional - Retrenchment

Name	Title/Area/Funding	Effective Date
Olanrewaju Ajayi	Executive Director of Professional Education and Corporate Learning/Business &Community Services/State Funded	06/30/2023

SUGGESTED MOTION: To approve the personnel actions listed above for the above Non-Unit Professional Staff and MCCC Unit Professional Staff.



April 23, 2024

One day.

525 donors.

Amazing student support.

hcc.edu/drive

HOLYOKE COMMUNITY COLLEGE

#TogetherHCC

“Drive to Change Lives”

Top 10 Things You Should Know

**HOLYOKE
COMMUNITY
COLLEGE**

Julie Phillips
Director of Development



One Day. 525 Donors. Amazing student support.

TogetherHCC is a 24-hour campaign aimed at bringing our community together in support of HCC students and programs.

Holyoke Community College
308 Homestead Avenue
Holyoke, MA 01040



A partnership with proven results.

Since 2021, TogetherHCC has partnered with Gary Rome, HCC Foundation Board member, to launch the “Drive to Change Lives” theme. This year, we invite our community to tell us: *What drives you?*

Holyoke Community College
308 Homestead Avenue
Holyoke, MA 01040



Every gift matters.

TogetherHCC is for *everyone*. Every gift matters, and this year, our goal is to reach 525 donors in one day.

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Your gift unlocks more support for HCC students.

A number of alumni and friends have issued challenges, encouraging you to make your gift. More than \$140,000 in matching dollars are on the table and will be “unlocked” with your support.

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It's social: Tell your friends. Wear your swag. Post and share.

TogetherHCC is peer-driven. The more people you tell about #TogetherHCC, the more successful the campaign will be!

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We have a playlist!

Find Holyoke Community College on Spotify and download our #TogetherHCC Road Trip playlist. Giving should be fun, and these tunes do the trick!

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Our impact is epic.

While the main goal of TogetherHCC is donor engagement and acquisition, we are also amazed by total dollars raised. This will be the 4th annual TogetherHCC Drive to Change Lives, and we are closing-in on \$1,000,000 raised.

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Choose where to have an impact.

There are more than 175 unique funds managed by the HCC Foundation – we couldn't possibly offer a drop-down menu that long! To keep things simple *and* have the greatest impact, donors have the option to designate their gift to our top five most frequently-used funds supporting students.

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It's about sending a message to our community: *HCC transforms lives.*

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"By investing in my future, you are relieving that financial burden on me and allowing me to reach my goal and get one step closer to becoming a radiologist."



Luz Ortega, Helena and James Izatt Scholarship recipient



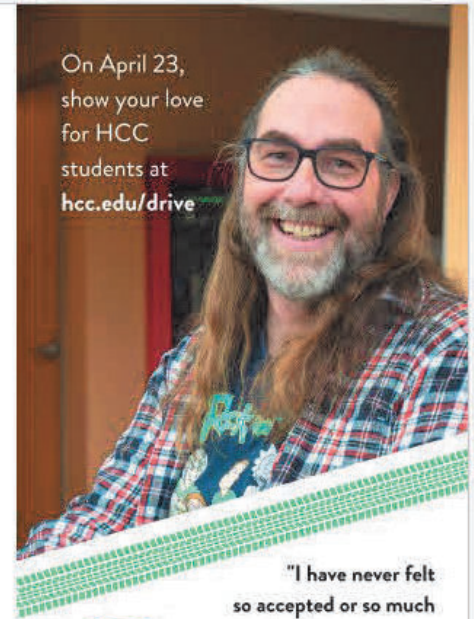
Invest in our students' futures
and join us on April 23
hcc.edu/drive



It's about showing our love for HCC students.

Holyoke Community College
303 Homestead Avenue
Holyoke, MA 01040

On April 23,
show your love
for HCC
students at
hcc.edu/drive



"I have never felt so accepted or so much a part of an institution in my whole life. I mean, I love these people."

Christofer Thrasher, nursing student



Thank you!

**HOLYOKE
COMMUNITY
COLLEGE**

hcc.edu/drive

BOARD ENGAGEMENT OPPORTUNITIES

APRIL 2024

- Week of April 16-19, 2024 – Inauguration Week Events (<https://www.hcc.edu/about/offices-and-administration/president-and-cabinet/the-inauguration-of-president-george-timmons-phd>)
- April 19, 2024 Inauguration Ceremony at 11 am, followed by a Community Reception
- April 23, 2024 TogetherHCC Day of Giving
- April 24, 2024 Culinary Arts Institute Open House 4:30 pm – 7 pm


MAY 2024

- May 9, 2024 HCC Foundation Scholarship Reception, Campus Center,
Time 12 pm – 1:30 pm
- May 15, 2024 Honors & Awards Night 6:30 pm, Fine & Performing Arts Theater
- May 21, 2024 Student Cap and Gown Pick-Up Celebration 10 am - 6 pm, Campus Center

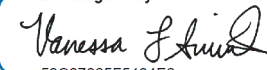
JUNE 2024

- June 1, 2024 HCC Commencement at MassMutual Center 10-12 pm

Respectfully submitted:

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Ivonne Vidal 6/6/2024
Secretary, Board of Trustees

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Approved: Vanessa L. Smith 6/6/2024

Interim Chair, Board of Trustees