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**Federal Work Study
Job Description Form**

Job Title: Emerging Teaching Artist (ETA) **Desired No. of Hires: 2**

Department or Organization: ARTS INTEGRATION STUDIO

Address (Off campus only): 92 Race Street, Studio 2A, Holyoke, MA. 01040

Supervisor: Priscilla Kane Hellweg, CEO

Designee:

Office: 92 Race Street, Holyoke

Office:

Phone: (413) 530-3985

Phone:

Email: priscilla@artsintegrationstudio.com

Email:

General Job Description:

Emerging Teaching Artists work with Ms. Hellweg and a cohort of other students from area colleges to learn the pedagogy and practice of arts integration. The cohort go through training with attention to arts and academic content integration, culturally responsive teaching, and trauma informed teaching, and they assist in developing arts integrated workshops that they will co-facilitate on site, in a public school and community-based classroom as part of a team. ETAs have the opportunity to work on one or more project, depending on their interests, skills, and schedule.

Detailed List of Duties:

Depending on the project they're assigned to, duties include: Active learning in a cohort, timely and regular attendance, collaborate with cohort to develop workshop materials, active participation in activities led by Ms. Hellweg, co-facilitation of planned workshops with cohort team members, reflective writing about arts integrative learning process.

Opportunities for Advancement: *Please list those duties an employee can expect to learn in terms of job growth, if rehired.*

This is a part-time and season hire – and I have hired two ETAs for more in-depth work with the organization in the past two years based on their leadership skills, the quality of their arts integration work, and their communication skills.

Responsibility Involved: *Consider responsibility for direction of others, service to the public, equipment or materials used, and the amount of confidentiality required.*

Depending on the project they will be assigned to, responsibilities include respectful and responsible communication with youth and adults, active creative engagement, and thoughtful and professional care to all endeavors.

Skills and/or previous experience desired:

An arts disciple, experience working with youth, interest in the intersection of arts/education/social justice.

Amount of supervision required: Regular Occasional Minimal

Student employees are not permitted to work without any supervision.

Hours desired to cover (evening, weekend, etc.): Average of 3 hours/week for 6 – 26 weeks, depending on project.

How to Apply: Contact supervisor listed above.

Completed and Submitted By: Priscilla Kane Hellweg

Priscilla Kane Hellweg
Print Name of Supervisor

CEO & Principal Teaching Artist
Title

November 21, 2024
Date

Please return completed form to drosado@hcc.edu